

## WHERE TO PARK

Parking assignments correspond to the color of permits. Lot assignments are enforced from 5 a.m. - 5 p.m. Monday-Friday. On occasion, a lot may be full due to special events or activities. In these cases, drivers must park in their designated overflow lot.

WHO	STICKER COLOR	LOT LOCATION	DESIGNATED OVERFLOW LOT
Faculty & Staff	Purple	west of Saint Mary's Hall east of Heffron Hall Chapel Row north of La Salle Hall south of Saint Edward's Hall north of Gostomski Fieldhouse	Day Lot
<b>RESIDENTS OF:</b> Benilde Hall Gilmore Creek Hall Heffron Hall Hillside Hall Saint Edward's Hall Skemp Hall Vlazny Hall	Yellow	east of Performance Center east side of Ice Arena	Day Lot
La Salle Hall	Red	south of Saint Edward's Hall	Day Lot
Watters Hall Ek Family Village New Village	Blue	west of Watters Hall Ek Family Village New Village	None
Pines Hall Saint Joseph's Hall	Green	north of Pines Hall west of Saint Joseph's Hall	None
Commuter Students*	Brown	north of Gostomski Fieldhouse south of Saint Edward's Hall	Day Lot

**NOTE: The parking lot directly east of Skemp Hall is reserved for maintenance vehicles ONLY.**

\* Commuter students will also be permitted to park where a red sticker is allowed.

**SAINT MARY'S UNIVERSITY RESERVES THE RIGHT  
TO ALTER THE PARKING POLICY AT ANY TIME.**



Saint Mary's  
University

OF MINNESOTA

### WINONA CAMPUS

700 Terrace Heights  
Winona, MN 55987  
507-452-4430  
[www.smumn.edu](http://www.smumn.edu)

# Parking Policy

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*For Students, Employees & Guests*

**2007-08**



Saint Mary's  
University  
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**WINONA CAMPUS**

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## WELCOME TO SAINT MARY'S PARKING SYSTEM

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Parking on the Saint Mary's University campus is a **privilege** extended by the university to persons who demonstrate a valid need to park and drive on campus. Since campus parking is a finite resource, the university requires all users to comply with parking, traffic and snow removal regulations for everyone's benefit and safety.

### VEHICLE REGISTRATION AND PERMITS

All vehicles utilizing the campus parking system must register their vehicles with Campus Safety. Vehicles that are not registered will be fined and/or towed at the owner's expense. There are no free parking lots on campus.

**Students** – Parking registration for students is now to be completed on-line. To register a vehicle, log into your Webtools account and click on the "Parking Tickets/Parking Registration" link under the "Financial" column.

**Faculty/Staff** – To register a vehicle, stop by the Office of Campus Safety or call extension 1703 between the hours of 8 a.m. - 4 p.m., Monday thru Friday.

### PARKING PERMIT FEE SCHEDULE

Residential Annual – \$60  
Residential Semester – \$30  
Commuter Annual – \$40  
Commuter Semester – \$20

Faculty/Staff – No charge  
Temporary – \$5/week  
Replacement – \$25

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## PARKING RULES AND REGULATIONS

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### PARKING ENFORCEMENT

Parking regulations are enforced through fines and towing. Fines must be paid at the **Business Office window within 10 days**, otherwise a \$5 late fee will be assessed. Repeat violators, unregistered vehicles, and vehicles that are blocking handicap spots, fire lanes or other areas will be towed at the owner's expense.

**The individual on file as "operator" with the department of Campus Safety is held responsible for all violations issued to a vehicle. It is the operator's responsibility to recover fines or other costs from individuals to whom they loan their vehicle.**

### TRAFFIC ENFORCEMENT

All drivers are required to stop when indicated to do so by a Campus Safety officer. Drivers are required to drive in a safe and responsible manner, and obey all traffic control devices (signs, light, etc.). Campus speed limit is **15 MPH**. Driving or parking on lawns, grass and sidewalks is strictly prohibited.

Drivers/operators who receive **three or more traffic violations** may have their driving privileges suspended or revoked. Upon a fourth violation, vehicles will be towed at the owner's expense. Suspended drivers/operators will not be allowed to park or drive on SMU property for the period of one month. Violation of a suspension will cause a revocation of driving privileges. Revocations last for the period of **one year from the violation date**.

Drunk driving is a serious concern in today's society. The university does not tolerate nor condone driving while under the influence of any substance. Campus Safety officers work with the Winona police to stop and arrest drivers they believe to be driving under the influence. If arrested for DUI while on campus, drivers will have their driving privileges suspended.

## **APPEALS**

SMU community members who wish to appeal a parking ticket must do so within two business days of receiving the ticket. All appeals must be made in e-mail form and sent to the Dean of Students in the Office of Student Development at studentdev@smumn.edu. If the Dean of Students needs to meet with you to discuss the ticket, an appointment will be scheduled; otherwise, you should expect a decision regarding your appeal within 48 hours. Appeals attempted after two business days from the issue date of the ticket will not be considered and must be paid in full at the Student Services window.

All parking tickets not paid after ten days will be assessed a \$5.00 late fee.

## **FIRE LANES**

Fire lanes include any location that is located outside of a normal parking area. Vehicles parked in fire lanes will be tagged and/or towed.

## **TOWING**

All towing ordered by Campus Safety is conducted by Borkowski Towing, located in Goodview near 53rd Ave. and 6th Street. Their phone number is 452-9073. They accept cash and credit cards, but **they do not accept personal checks without prior approval.**

## **VISITOR / RESERVED / SPECIAL PERMIT STALLS**

Vehicles parked in a Visitor stall must have a visitor parking permit. Vehicles without a proper permit are subject to fines and/or towing. Vehicles parked in Reserved or Special Permit stalls are subject to IMMEDIATE tagging and/or towing.

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## **ADDITIONAL NOTES**

- No motor vehicles will be driven anywhere on campus other than designated roads. Motor vehicles are not allowed on the trails other than maintenance vehicles and Campus Safety. **Driving off road will result in a fine of \$100.00 and loss of driving and parking privileges on campus.**
- Snowmobiles, ATVs and other small vehicles are not permitted on campus.
- Motorcycles driven/parked on campus are required to register and park in a designated lot.
- Abandoned vehicles will be towed at the owner's expense.
- Any available spaces in purple parking lots need to remain available for adjunct faculty members who come and go throughout the day.
- **Students who accumulate \$500 in parking fines may lose their privileges to have a car on campus.**
- **If you have any questions, complaints or suggestions, please call the director of Campus Safety at 507-457-1888 (on campus, Ext. 1888)**