

Snow Removal Policy

2007 - 2008



**Saint Mary's
University**
OF MINNESOTA

GENERAL INFORMATION

During ANY accumulating snowfall the Department of Buildings and Grounds will determine whether snow removal will be in effect. The decision to declare a snow emergency will be made no later than 4 a.m. on the day of the removal. Buildings & Grounds and Campus Safety make every effort to finalize a decision as early as possible. However, due to unpredictable weather conditions, the university cannot guarantee that a decision will be made prior to 4 a.m. **Once a snow emergency has been declared, lots must be cleared by the times indicated. Vehicles not moved will be towed at the owner's expense. Snow removal is done SEVEN days a week. Vehicles are not allowed in faculty/staff parking lots after 1 a.m. seven days per week from November 1 to April 1.** Vehicles left in faculty/staff lots will be ticketed. If it snows, they will be ticketed and towed without further notice.

There are two ways to check and see if a snow emergency is in effect. First you may call Ext. 1600 (457-1600 from off campus) and follow the menu to the "snow line." This line is updated as soon as a snow emergency is declared. Second, each lot has a sign posted in it. During snow emergencies these signs are opened, and the sign indicates the times when the lot must be clear of cars. Watch for these signs! For your reference, the times are also listed below.

All designated faculty/staff lots (purple lots) and commuter lots (brown lots) will be plowed at 5 a.m. The purple lots include: Hoffman, Chapel Row, LaSalle, Heffron, Skemp and Toner Student Center Row. The brown lots include: North side of Ice Arena and the Day Lot. Any vehicle remaining will be TOWED AT THE OWNER'S EXPENSE!

All on-campus student lots will be plowed beginning at 5:30 p.m. All vehicles must be removed prior to this time to avoid being towed. Vehicles may be moved to any faculty/staff lot that has been plowed earlier that day. Vehicles may not be moved to faculty/staff lots any earlier than 3 p.m. Once your designated lot has been plowed, you may move your vehicle back to your lot. All student vehicles must be back in their designated lots by 11 p.m., or they will be towed.



BREAKS

All student vehicles left on campus over break must be parked in the Saint Yon's Lot (on the left side as you enter the lot) and must then be registered in the logbook located at the Campus Safety desk. All unregistered vehicles will be towed. Students staying on campus during break are responsible for moving their vehicles in accordance with the snow removal policy.

COMMUTERS

Students who reside off campus will be responsible for knowing whether or not the snow removal policy is in effect. They can call 457-1600 for information.

CAR WON'T START

When a vehicle cannot be moved due to mechanical problems, it is the owner's responsibility to move the vehicle. Vehicles that are not moved will be towed to the lower road during a snow emergency and assessed a \$50.00 snow removal ticket.

VISITORS & GUESTS

It is the responsibility of the person hosting a visitor or guest to inform the visitor/guest of the snow removal policy. The university will not be responsible for visitor/guest cars towed that are in violation of the snow removal policy.

TOWING

All cars will be towed to the Lower Yon's Road (next to the Joe's soccer fields). It is the responsibility of the car owner to move their car from the designated towing area back into their student lot within 24 hours. Any car left there over 24 hours without registering with Campus Safety will be towed off campus. ALL tows on campus will be ticketed and assessed a non-refundable \$50.00 fine.

GOING OUT OF TOWN DURING SESSION

If you are leaving campus for more than 24 hours during a non-break period, you must register your car with Campus Safety. Students must park in the Yon's Lot on the left side as you enter the lot. Staff must park in the Chapel Row. These vehicles must be registered with Campus Safety.

PLOW SCHEDULE

On declared snow emergency days

5 a.m.

ALL FACULTY / STAFF LOTS
(Purple Lots)

COMMUTER LOTS
(Brown Lots)

DAY LOTS
(Overflow Lot)

5:30 p.m.

ALL STUDENT LOTS
Red
Green
Yellow
Blue



WINONA CAMPUS

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