

APPLICATION FOR
GRADUATION AND COMMENCEMENT
OCTOBER 12, 2008

OCTOBER GRADUATES: Return this form by **Friday, August 15, 2008** to the **Office of Student Services, Attn: Graduation and Commencement**. To be eligible for graduation and commencement in **October**, students must complete all academic degree requirements by Friday, September 19, 2008. Confirmation for commencement will be mailed after graduation form deadline.

1. Name (Please print legibly. Legal name only): _____ Student ID: _____

First *Middle* *Last*

2. Mailing address: _____
(for diploma) *Street* *City* *State* *Zip*

3. Daytime phone (include area code): _____ 4. E-mail: _____

5. Degree (check one): Undergraduate Certificate Master of Science Advanced Graduate Certificate
 Bachelor of Science MBA Ed. Specialist
 Master of Arts Graduate Certificate Doctor of Ed. in Leadership

6. Program/Major: _____

7. Title of final paper (if required by program): _____

8. If you would like us to notify your hometown or community newspaper of your graduation, list the publication here. Please note that notification cannot be sent without a valid newspaper e-mail address:

Hometown and newspaper name *Newspaper e-mail address* *City/State*

9. Will you be participating in the Commencement Ceremony? Yes No (please skip to item 13)

10. In order to provide you a comfortably fitting gown, please list: Height _____ Weight _____
Doctoral Students Only: Check here if ordering a custom SMU Doctoral gown: No Yes — please call **Mary Thole** at **612-728-5118** for custom gown orders

11. Number of guests (limit 8 per graduate): _____ If any of your guests require assistance, please indicate:
 Sign language interpreter Wheel chair seating Other (specify) _____

12. By signing this form, I indicate my approval that my photo from commencement ceremonies may be used for university promotional materials: Yes No

13. A graduation fee of \$150 will be charged automatically to your account (no reduction in fee if you choose not to participate in commencement). Your diploma will not be ordered until this form has been processed through the university. Diplomas will not be mailed and transcripts will not be released for any student who has an outstanding balance with the business office.

Signature of applicant: _____ Date: ____ / ____ / ____

FOR OFFICE USE ONLY – DO NOT WRITE IN THIS SPACE		Degree: _____	Major: _____
Student ID#: _____	Total credits: _____	Business office: _____	Degree completion date: _____
<input type="checkbox"/> Student will complete all graduation requirements by September 19, 2008 and is eligible for commencement.			
Program director signature: _____		Date: _____	
Dean signature: _____		Date: _____	
<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%;"> <p>ADMINISTRATIVE</p> <p>Diploma ordered: _____</p> <p>Diploma mailed: _____</p> </div>			

TWIN CITIES CAMPUS