

OIE Priority Guideline

The Office of Institutional Effectiveness (OIE) prioritizes incoming data requests using the priority levels listed below as a general guideline. Some requests may be given a higher or lower priority depending on current work load, deadlines and institutional project priority.

Priority Level 1

- Government – mandated submissions (i.e., IPEDS, Minnesota Office of Higher Ed)
- Accreditation (HLC Higher Learning Commission and program-level) and compliance/regulatory related
- Requests from the President’s Office and Provost’s Office
- Data supporting academic assessment and evaluation (i.e., Academic Program Review, retention and completion data, withdrawal data)

Priority Level 2

- Requests from members of the President’s Cabinet (i.e., enrollment management, finance/budget)
- Institutional surveys (those on survey schedule and administered by the IE Office)
- Requests from academic deans, departments or schools
- Data requests related to grant proposals
- Requests related to college/university rankings

Priority Level 3

- Special institutional projects
- Requests for supporting internal surveys and basic data analysis
- Requests for supporting external surveys

The OIE does not provide support for student or faculty research projects.