

## Checklist for I-20 Application Form

### Form Instructions

All students must submit documentation from Section 1. Students transferring to Saint Mary's University or who have F-2 dependents must provide additional items as shown in Sections 2 and 3. Email completed application and documents to International Student Services at [gradiss@smumn.edu](mailto:gradiss@smumn.edu)

### Section 1: Required Items for All Students

- ☐ Completed I-20 Application Form ([Page 2](#))
- ☐ Copy of passport valid for at least 6 months after your intended program start date
- ☐ Admission letter showing Regular Admission Status to an I-20 eligible program
  - ❖ Helpful Tip: Download a copy of your admission letter from your [Admission Portal](#)
- ☐ \$300 non-refundable tuition deposit paid by check or electronically on [The Nest Student Portal](#)
  - ❖ Helpful Tip: Click on "Student" option > "Finances" tab > Scroll to and click on "Go to CASHNet" > Select "Required Repayment" > Enter \$300 > Select your first term of classes for prepayment > Click "Add to Payment" > Click "Checkout"
- ☐ If you have a sponsor, you must complete the Sponsor's Affidavit of Support Form ([Page 3](#))
- ☐ Bank statements no older than 6 months in student and/or sponsor's name
  - ❖ NOTE: Available funds must be equal to or greater than the total estimated costs listed below in USD or equivalent; certified translations must accompany statements not in English

2025-2026 Estimated Costs for 12 Months		
Expense Type/Program	Masters	Doctorate
Tuition and Fees	\$12,195	\$19,260
Living Expenses	\$25,000	\$25,000
Books, Supplies, Insurance	\$2,000	\$2,000
Total Funding Needed	\$39,195*	\$46,260

\* IT Project Management international students receive a \$140 scholarship per credit; \$2,520 estimated per year

### Section 2: Transfer Students - Additional Items Required

- ☐ Copy of the most recently issued I-20 from the school you are currently attending
- ☐ SEVIS Transfer Form completed by your current international student advisor
- ☐ SEVIS record transferred to Saint Mary's University of Minnesota Twin Cities Campus

### Section 3: Students with F-2 Dependents - Additional Items Required

- ☐ Copy of non-expired passport for each F-2 dependent (children under age 21 and/or spouse)
- ☐ Copy of each child's birth certificate and/or copy of marriage certificate for spouse
- ☐ Add \$4,000 USD per dependent to the total funding needed in bank statements



**Saint Mary's**  
**University**  
of MINNESOTA

## I-20 Application Form

### Student Information

Legal Name: \_\_\_\_\_  
Surname (Family Name) Given Name Middle Name(s)

Date of Birth: \_\_\_\_\_ Gender: ☐ Male ☐ Female ☐ Other  
Month / Day / Year

Number of F-2 Dependents: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ City of Birth: \_\_\_\_\_

Foreign Home Address:

\_\_\_\_\_  
Street City Country Postal Code

United States Address (if available):

\_\_\_\_\_  
Street City State Zip Code

Foreign Phone: (+\_\_\_\_\_) \_\_\_\_\_ United States Phone (if available): (\_\_\_\_\_) \_\_\_\_\_  
Calling Code Area Code

### Program Information

Degree Level: ☐ Masters ☐ Doctorate

Program Name: \_\_\_\_\_

Start Semester: ☐ Fall (September) ☐ Spring (January) ☐ Summer (May) Year: ☐ 2024 ☐ 2025

### Financial Sponsor Information

☐ Full-Sponsor ☐ Partial-Sponsor ☐ Self-Sponsor

Name of Sponsor: \_\_\_\_\_

### I-20 Issuance Reason

☐ Initial Attendance ☐ Change to F-1 Status ☐ Reinstatement to F-1 Status

☐ Transfer from another university: \_\_\_\_\_

### Student Attestation & Signature

*By providing my signature below, I certify that the information in this application is true and accurate.*

\_\_\_\_\_  
Student Signature Date: \_\_\_\_\_  
Month / Day / Year



## **SPONSOR'S AFFIDAVIT OF SUPPORT FORM FOR F-1 STUDENTS**

This form is to be completed by both the sponsor and student. Please complete the form in full and submit with appropriate proof of funding, such as recent bank statements in the sponsor's name.

Special note to students: If you are receiving a financial scholarship from a government, organization, or a company (not private individuals or relatives), submit the financial guarantee or terms of agreement. Please ensure that the financial guarantee or terms of agreement indicate if your sponsor is willing to pay tuition, fees, books, health insurance, or living expenses and includes a start and end date for the support.

### **PART 1 – SPONSOR'S CERTIFICATION**

Please check only one option:

- ☐ I will provide **full** financial support for the student's educational and living expenses for the entire length of study at Saint Mary's University.
- ☐ I will provide **partial** financial support for the student's educational and living expenses for the entire length of study at Saint Mary's University in the amount of \$\_\_\_\_\_ U.S. Dollars per year.

Check if appropriate:

- ☐ I will provide full financial support for the spouse and/or children accompanying the student to the United States (see minimum funding requirements listed on the I-20 Application Form).

Sponsor's Full Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_ Sponsor's Phone: \_\_\_\_\_

Sponsor's Address: \_\_\_\_\_

Sponsor's Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### **PART 2 – STUDENT'S CERTIFICATION**

I hereby certify that my sponsor will provide financial support associated with tuition, fees, books, health insurance, and living expenses and, if applicable, health insurance and living expenses for my spouse and/or children for my entire length of study at Saint Mary's University. I understand that I will be solely responsible to pay for any costs my sponsor does not cover.

Student's Full Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_