



ICE AGENT(S) ON CAMPUS: CHECKLIST for STUDENTS

The appearance of ICE agents on campus or inside a campus building can be unsettling. This guidance is designed to provide you with a checklist of things to do,

As always, Saint Mary's and its students are obligated to follow the law. Saint Mary's also accepts its obligation to maintain a safe and secure learning environment for its students. At a high level, here are the protocols to follow:

ICE agents may not enter campus buildings without a search or arrest warrant.

- No student should confront or engage with an ICE agent.
- Decisions about how to respond will be made by the General Counsel and the COO, in consultation with the President, as appropriate. Call them immediately at 507-457-1587 (General Counsel) or 507-457-1553 (COO)

Prior to ICE agents arriving on campus, students should:

- Carry a [know-your-rights card](#) with you.
- Always carry any valid immigration documents you have, such as a work permit or green card. Do not carry foreign papers, such as a foreign passport, with you.
- Create a safety plan: memorize a trusted person's phone number, create a plan for childcare, as applicable, if you are detained, carry medical information on you, keep important documents in a safe place, teach your loved ones how to find you on [ICE's online detainee locator](#).

If the unlikely occurs and an ICE agent arrives on campus, you should:

- Remain calm and professional; do not escalate.
- **If you are approached by an ICE agent in public**, you have the right to remain silent and do not have to answer questions about your immigration or citizenship status. You should verify the credentials of the ICE agent. You do not have to agree to a search of your person or belongings unless the ICE agent has a search or arrest warrant. You may ask the agent or officer, "Am I free to go?" If they say yes, you may walk away. If they say no, you may say, "I want to speak to a lawyer." You may need to provide your name, address, and phone number if the ICE agent has a warrant.
 - Politely ask to see a badge and the agent's business card, if available, and the warrant (if presented with one)
- **If an ICE agent approaches you at your home**, you may keep the door closed and remain silent. ICE may only enter your home with a valid warrant signed by a judge. You should verify the credentials of the ICE agent. You may ask to see the warrant by instructing the officers to hold it up to a window or slide it under your door. If ICE does not have a warrant signed by a judge, you may ask them to leave.

- **If an ICE agent approaches you in your residence hall**, you may keep the door closed and remain silent. You should verify the credentials of the ICE agent. ICE may only enter your room with a valid warrant signed by a judge. You may ask to see the warrant by instructing the officers to slide it under your door. If ICE does not have a warrant signed by a judge, you may ask them to leave. On the Winona campus, you can call Campus Safety,
- In general, **students should not consent to the search of any campus building**; the General Counsel of the COO will respond to requests for access to buildings.
- **Students should not open doors to residence halls or other locked buildings for ICE agents**; the General Counsel of the COO will respond to requests for access to buildings.
- **Students should not provide any information about another student or an employee to ICE.**
- Students should call Campus Safety (Winona) at 507-457-1703 or Campus Security (Minneapolis) at 612-720-0417 if they observe ICE agents on campus.
- Please work to keep the situation calm and peaceful.
- **If the ICE agents refuse to show badges/identification and warrants:**
CALL 9-1-1 and inform them “There are persons claiming to be ICE agents here”

All Employees while ICE is present: Please remain calm and professional