

Your FAFSA has been selected by the U.S. Department of Education for a process called Verification. We must compare the information from your FAFSA with the information on this worksheet and any other required documents. If there are differences, we will make the necessary corrections to your FAFSA or contact you for further information.

Student Information

 First Name

M.I.

Last Name

Date of Birth

 Street Address (not campus address)

 Email Address

 City

State

Zip Code

 Phone Number

Verification of Identity

Option 1. The student must appear in person at the Winona or Minneapolis Campus and present the following documentation to an institutionally authorized individual:

- A valid, unexpired government-issued photo identification, such as but not limited to a driver's license, non-driver's license or passport (a copy will be made and retained by the school); **AND**
- **Attachment A** With a school representative in Cardinal Central, Student Central, or Financial Aid.

Option 2. If the student is unable to appear in person, he or she must provide the school with the following documentation:

- A copy of a valid, unexpired government-issued photo identification, such as but not limited to a driver's license, non-driver's license or passport; **AND**
- **Attachment B** An original notarized statement completed by the notary notarizing the form and copies of your identification. **We cannot accept photocopies, faxes, or emails; we must receive the original signed, notarized form.**

Sign the Worksheet

Each person signing below certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

 Student Signature REQUIRED

 Date

Returning Documents

All original documents (this worksheet and supporting document copies) must be mailed or delivered in person to one of our campuses. Fax and email are not allowed. No digital signatures are permitted.

Winona:

Saint Mary's University, Financial Aid Office, 700 Terrace Heights #5, Winona, MN 55987

Minneapolis:

Saint Mary's University, Financial Aid Office, 2500 Park Avenue, Minneapolis, MN 55404

Verification of Identity (To Be Completed by the Institution)

The student must appear in person at Saint Mary's University of Minnesota to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport.

The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

Institution Staff use only:

ID Type copied: _____ (*unexpired valid government-issued photo ID*)

Received and witnessed by: _____

Date: _____

Verification of Identity

(To be completed in the Presence of a Notary)

If the student is unable to appear in person at Saint Mary's University of Minnesota to verify his or her identity, the student must provide to the institution:

A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport and photo copies front and back are provided.

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and proved to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary signature)

My commission expires on _____
(Date)